Nurse Practitioner Job Description

Position Title: Nurse Practitioner
Schedule: Part-Time or Full-Time (open to discussion)
Location: ClaraVita Medical
Reports to: Medical Director, in collaboration with Clinic Director/Nurse Manager (RN)

Position Overview

ClaraVita Medical is seeking a compassionate and clinically skilled Nurse Practitioner to provide women's health, prenatal, and infant care within a life-affirming medical clinic.

This role serves women at critical moments, from routine well-woman visits to early pregnancy care. You will provide evidence-based medical services in a setting that values both clinical excellence and the dignity of every patient. Our model integrates medical care with education, case management, and material support, allowing you to practice medicine in a way that is both thorough and relational.

As a growing clinic, we value team members who are willing to help build sustainable systems—including policies and procedures, documentation and data standards, and ongoing scope-of-care development as services expand.

This is an opportunity to practice meaningful medicine in a rural community where access to early prenatal and women's health services is limited.

Mission Alignment

- Personally committed to the Christian faith and the sanctity of human life
- Willing to uphold ClaraVita Medical's Statement of Faith, Statement of Principle, and standards of care
- Understands the emotional, physical, and spiritual dimensions of women's health and pregnancy care
- Desires to serve patients with compassion, clarity, and respect

Qualifications

- Licensed Nurse Practitioner with prescriptive authority in Wisconsin
- Minimum of 2 years clinical experience preferred, especially in women's health, family practice, or OB/GYN settings
- Confidence in performing pelvic exams, Pap smears, and routine gynecologic care
- Experience in prenatal and/or maternal health strongly preferred
- Strong diagnostic, clinical decision-making, and patient education skills
- Ability to work both independently and within a collaborative care model
- Proficiency in EMR systems required, Athenahealth experience preferred

Clinical Responsibilities

The Nurse Practitioner will provide care across a focused women's health and early pregnancy scope:

- Provide comprehensive well-woman care, including annual exams, Pap smears, STI testing and treatment, and reproductive health education
- Evaluate and manage common gynecologic concerns within scope
- Provide early prenatal care, including assessments, routine visits, and patient education (up to 20 weeks gestation)
- Diagnose and manage common prenatal and postpartum conditions within scope
- Provide newborn and infant wellness support as appropriate to clinic services
- Order and interpret laboratory tests and diagnostics
- Develop and implement individualized care plans
- Ensure appropriate follow-up, continuity of care, and referrals when needed
- Assist in building and strengthening a growing clinical program by remaining flexible in patient care workflows, including rooming patients, collecting specimens, performing blood draws, and supporting basic clinical procedures
- Ultrasound experience or willingness to develop ultrasound skills preferred

Scope of Care

- Prenatal care provided up to 20 weeks gestation
- Referral partnerships for ongoing obstetric care and delivery
- Provides life-affirming medical care and does not provide or refer for abortion services
- Does not prescribe or provide contraception
- Practices within established protocols, standing orders, and state regulations

Care Model & Collaboration

- Practice with appropriate clinical autonomy within established protocols
- Collaborate closely with the Nurse Manager (RN), Medical Director, and clinical team
- Work alongside sonographers, nurses, and client advocates to deliver coordinated care
- Participate in a wraparound care model that integrates medical services, education, and material support
- Contribute to case discussions, care planning, and program development

Administrative & Operational Responsibilities

- Document patient care accurately and timely within Athenahealth EMR
- Contribute to clinic growth initiatives, including development of policies and procedures, support for accurate data entry/reporting and EMR optimization, and participation in workflow and scope-of-care discussions as services expand
- Maintain compliance with clinical standards, policies, and regulatory requirements
- Assist in maintaining exam room readiness, medical supplies, and equipment

- Support development of patient education materials and clinical workflows
- Participate in team meetings and organizational events as needed

Quality & Professional Standards

- Adhere to AAAHC-aligned standards of care and clinical protocols
- Participate in ongoing quality improvement initiatives
- Maintain all licensure and continuing education requirements
- Annually review clinic policies, infection control procedures, and medical guidelines

Patient Population & Environment

- Serve women and families in a rural community with limited access to care
- Provide care to patients who may be experiencing uncertainty, fear, or lack of support
- Offer a steady, compassionate clinical presence during vulnerable moments

Key Attributes

- Compassionate, steady, and patient-centered
- Strong clinical judgment with attention to detail
- Able to navigate sensitive conversations with clarity and respect
- Organized and adaptable in a growing clinical environment
- Committed to both excellence in care and mission-driven work

Compensation & Structure

- Part-time, non-exempt position
- Competitive hourly compensation based on experience
- No current benefits package (health or retirement)
- Flexible work environment

Position Impact

In this role, your care will often meet patients at the very beginning of their story.
Your presence will help shape not only medical outcomes, but confidence, clarity, and direction.
This is a place to practice medicine with both skill and purpose, serving women and families with care that is consistent, dignified, and life-affirming.

To apply or learn more, please contact:

Danielle Hendricks
CEO, ClaraVita Medical
danielle@claravitamed.org

This is a non-exempt job. We do not offer benefits like health insurance or retirement match at this time.